

# Volunteer Recognition

This program is designed to provide recognition and awards to VFW members who volunteer their time in service through outside organizations. Recognition is in the form of certificates and/or lapel pins which are given to volunteers who have completed the number of hours prescribed for those awards.

The individual in charge of a local community service organization such as a School, Youth Group, a Food Pantry or a Shelter will sign the validation form for the VFW or non-member VFW volunteer.

Note: Use the VFW National Hospital Volunteer Recognition Program to recognize hospital volunteer service. Contact your Department Hospital Chairman for more information.

National Community Service Department will provide the appropriate award for presentation to the volunteer upon receipt of a completed request form properly signed by the coordinator for the community service program, Post Commander and the Department Adjutant. Awards will be made in accordance with the following schedule.

100 hours	certificate
150 hours	lapel pin
300 hours	lapel pin
500 hours	lapel pin and certificate
1,000 hours	lapel pin
2,000 hours	lapel pin and certificate
3,000 hours	lapel pin
4,000 hours	lapel pin
5,000 hours	lapel pin and certificate
6,000 hours	lapel pin
8,000 hours	lapel pin
9,000 hours	lapel pin
10,000 hours	lapel pin and certificate
12,500 hours	lapel pin
15,000 hours	lapel pin and certificate
17,500 hours	lapel pin
20,000 hours	lapel pin and certificate
30,000 hours	lapel pin and certificate
35,000 hours	lapel pin and certificate
40,000 hours	lapel pin and certificate

The award pin includes the Cross of Malta, the words "Community Service and VFW Volunteer" and the accumulated volunteer hours. The certificate will recognize the volunteer for attaining the appropriate cumulative hour level.

## Special Projects

Pins are to be requested on the prescribed form from the National Community Service Department. Completed forms are to be forwarded to the Department Adjutant for signature. Forms are then forwarded to the Director at National Headquarters.

### Eligibility

1. A VFW member in good standing performing volunteer service for a community service organization is eligible to receive an award.
2. Such volunteer service must be given under the representation of the VFW.
3. Volunteer service rendered under sponsorship of any other organization is not recognized for this purpose.

Some examples of volunteer work benefitting non-members are: coaching youth, working at a food pantry, conducting flag presentations in front of schools or youth groups and supporting funeral homes/cemeteries by providing honor guard details for non-member veterans.

### One Of A Kind

Only one award of a kind will be furnished to each volunteer. For instance, a volunteer who has served 450 hours is not eligible to receive three 150-hour pins. Replacement awards may be furnished on request.

### Non-Member Awards

Non-members volunteering under the sponsorship of the VFW may be issued a certificate once a year for the number of hours served.

### Procedure

Using the form, the VFW Post Commander (if the award is for the Post Commander, the Sr. or Jr. Vice Commander should sign and submit the form) should obtain the number of hours served by the volunteer from the local community service organization along with a signed statement from the organization on their letterhead, explaining the type of volunteer work completed. The completed form and statements should be sent to National Headquarters in Kansas City, Mo., where the awards are shipped from.

# Volunteer Award

# Special Projects

## REQUEST FORM

This form will certify the following is entitled to a VFW National Community Service Volunteer Award for service as a VFW representative. A pin will be issued for his/her volunteer work with a community volunteer service organization. (For Hospital Volunteer Recognition Awards please contact your Department Hospital Chairman.)

NAME: \_\_\_\_\_

POST # \_\_\_\_\_ Hours Served: \_\_\_\_\_

VFW/Aux. Membership No. \_\_\_\_\_ Award Issued:(National Use Only) \_\_\_\_\_

\*Awards for 1,000 hours or more may be the accumulation of volunteer service hours from up to three community service organizations.

Community Service Organization \_\_\_\_\_ Phone # (     ) \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

For 1,000 or more hours, add additional organizations below.

Community Service Organization \_\_\_\_\_ Phone # (     ) \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

Community Service Organization \_\_\_\_\_ Phone # (     ) \_\_\_\_\_

Signed by: \_\_\_\_\_ Date \_\_\_\_\_

Post Commander's Signature \_\_\_\_\_ Date \_\_\_\_\_

MAIL AWARD TO:  
Post Commander's name: \_\_\_\_\_

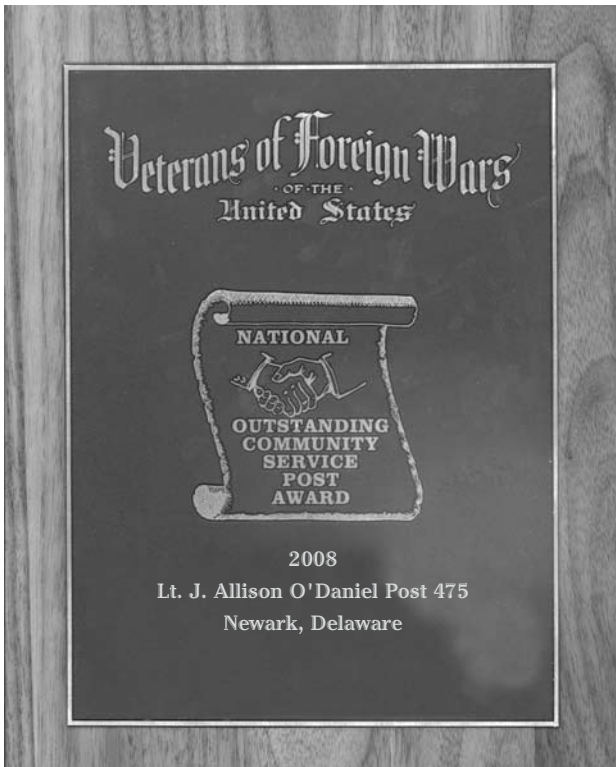
Address: \_\_\_\_\_

Phone # must be filled in for Delivery (     ) \_\_\_\_\_

Department Adjutant, please forward to:  
Programs Department  
VFW National Headquarters  
406 W. 34th St.  
Kansas City, MO 64111  
Fax: (816) 968-1149

# Outstanding Community Service Post

## Special Projects



There will be at least one Post in your Department that will be selected as one of the National Outstanding Community Service Posts.

Each Department will select at least one Post (depending on Department size, one to three Posts will be selected) to receive the National Outstanding Community Service Post Award at the VFW National Convention. The Award includes a plaque inscribed with the name of the VFW Post and its Ladies Auxiliary (if applicable), a \$599 stipend to cover part of the Post representative expenses to the National Convention, publication of the Post's name in the Convention program booklet and a street sign identifying this national award for the Post to put up in their community.

Your VFW Department is responsible for the selection criteria for this award and sending the name of the selected Post to the National Programs Department by June 1.

Contact your department for the selection criteria and further information about this award.

**Departments w/less than 200 Posts - 1entry**  
**Departments w/201 than 399 Posts - 2 entries**  
**Departments w/400 + Posts - 3 entries**

# Fred C. Hall\* Memorial Outstanding Post Special Project Award

## Special Projects

REMEMBER TO ATTACH THIS FORM TO THE INSIDE OF YOUR RECORDBOOK.

ALL ENTRIES SHOULD BE SUBMITTED IN RECORDBOOK FORM AND BE NEATLY ORGANIZED AND IN CHRONOLOGICAL ORDER.

If your Post, County Council, District or Department conducted a special project that you think should be nationally recognized by VFW National Headquarters, we would like to hear from you. To be considered you must include: a) a copy of the minutes of the VFW meeting at which the project was authorized; b) a signed statement from the Commander summarizing the impact of the project; c) pictures of the activity (limit to no more than 20 descriptive photos); d) newspaper clippings featuring the project; e) letters of congratulation/recognition; f) copies of budget and g) any other documentation that tells the story of how the project was planned, carried out, and how it impacted the community or area that the project served. Points will be deducted for missing items. All documentation should be limited to one binder. DEADLINE FOR ENTRIES IS APRIL 30, 2010. Projects should be nominated within 12 months of the national judging.

\_\_\_\_\_  
VFW Post (and Auxiliary if applicable), County Council,  
District or Department Name and Number

\_\_\_\_\_  
Address (city, state, zip)

Briefly describe the program: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
What dates did this project cover? (List "From" and "To")

\_\_\_\_\_  
List the name(s) of any other organization that assisted,  
contributed, or participated in this project. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many people were directly helped by this project? \_\_\_\_\_

What is the population of the area that the project served? \_\_\_\_\_

Please make sure the following are included with the project record book:  
Minutes of VFW meeting, expense statement, publicity and signed Commander's evaluation statement.

Please list your local media for news releases:  
(List Radio, TV stations, or Newspaper and their Address)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
By signing this document, the Department officer verifies they have screened the entry to make sure the nomination form is complete and there is evidence to support the nomination for award recognition.

\_\_\_\_\_  
Department Community Service Chairman

\_\_\_\_\_  
Department Adjutant

Submitted by (recordbook will be returned to this individual after judging)

\_\_\_\_\_  
Name

\_\_\_\_\_  
VFW Officer/Chairman Title

\_\_\_\_\_  
Address (city, state, zip)

\_\_\_\_\_  
Telephone

**Every Post Special Project receiving the award of excellence in the May judging will be entered in the Fred C. Hall Memorial Outstanding Post Special Project competition. The selected Post will receive a plaque at the VFW National Convention and a \$1,000 service scholarship for community projects. When completed, mail this form and all material to your Department Headquarters for approval and the entry will be sent to: National Programs Department, VFW National Headquarters, 406 W. 34th Street, Kansas City, Mo. 64111.**

\*Mr. Hall, a VFW life member and member of many civic organizations, is credited with starting the VFW Post Insurance program.



# Scout of the Year



## Scout Of The Year Award:

The Veterans of Foreign Wars will recognize two individuals: Eagle Scouts, Venture Silver Award recipients or Sea Scout Quartermasters who have risen above their peers in exemplifying the exceptional qualities of that rank with a \$5,000 1<sup>st</sup> place scholarship, a \$3,000 2<sup>nd</sup> place and a \$1,000 3<sup>rd</sup> place scholarship. Candidates must be exceptional in all six of the critical elements of healthy youth development as defined by The Louis Harris & Associates, Inc. Study of Scouting. These elements are outlined on the judges score sheet. To be eligible for the award, the candidate must:

- Be a registered, active member of a Boy Scout Troop, Venturing Crew or Sea Scout Ship.
- Be the recipient of the Eagle Scout Award, Venture Silver Award or Quartermaster Award.
- Have demonstrated practical citizenship in school, Scouting and community.
- Have reached his or her 15th birthday and is enrolled in high school at the time of selection.
- Have submitted a complete entry form to a VFW Post in his or her community.

Applicants still in high school who reach their 18th birthday during the nomination year remain eligible if otherwise qualified. A Scout may enter through only one VFW Post. A sponsoring Post can be located by contacting the respective VFW Department (state) Headquarters as listed on the VFW web site: [www.vfw.org](http://www.vfw.org).

March 1 — Deadline for entry to the Post.

April 1 — Deadline for submission to Department scouting team member from Post.

May 1 — Deadline for submission to national organization from Department scouting team member.

Candidate entry forms are available from your department scouting team member or by calling **816-756-3390, ext. 220**.

The following documentation should be attached to the candidate's entry form:

**High School Participation Record** — a single page, one side resume of the candidate's high school activities listing offices held, honors received and significant participation in other activities.

**Scouting Record** — maximum of three pages, one side only listing of all Scouting participation beginning with Cub Scouts to include years of participation, unit numbers and sponsors. Also include when Eagle, Silver or Quartermaster Award was received and Palms. Identify leadership positions held at all levels, participation in Scouting activities (jamborees, Order of the Arrow conferences, etc.) and the candidate's Eagle Scout, Venture or Quartermaster Project.

**Community Service Record** — a single page, one side resume listing participation in community and religious service organizations (excluding Scouting and school), noting leadership positions held and any recognition received.

**Letters of Recommendation** — A maximum of five letters, none exceeding two pages, will be judged. The five letters must include one each from a representative of the school, community and a Scout leader. The two additional letters should be from members of the local community who have special knowledge of the candidate's abilities and/or accomplishments.



# SCOUT OF THE YEAR

## Entry Form

**ELIGIBILITY**

*Photograph of Scout In complete uniform for their current rank must be attached to this form. Recommended size 3"x5" (No additional photos)*

**REQUIREMENTS**

**The Candidate Must:**

- ▶ Be a registered, active member of a Boy Scout Troop, Venturing Crew, or Sea Scout Ship.
- AND**
- ▶ Has received the Eagle Scout Award, Venture Silver Award or Sea Scout Quartermaster Award.
- ▶ Has demonstrated practical citizenship in school, Scouting, and the community.
- ▶ Has reached his/her 15<sup>th</sup> birthday and is enrolled in high school at the time of selection.
- ▶ Has submitted his/her complete entry to a VFW Post in his/her community.

*Note: All applicants still in high school who reach their 18<sup>th</sup> birthday during the nomination year remain eligible if otherwise qualified. And a scout can only enter through ONE VFW Post.*

**PLEASE NOTE:**

- ▶ A scout can locate a sponsoring VFW Post by contacting their VFW Department (state) Headquarters as listed at: [www.vfw.org](http://www.vfw.org)
- ▶ **Deadline for entry to VFW Post:** March 1.
- ▶ **All candidates with full entry criteria must be submitted by a VFW Post to the Department's (state) National VFW Scouting Team representative or Department Commander by April 1.**
- ▶ **The single Department winner must be selected and submitted by their National Scouting Team member to the National VFW organization by May 1.**

(VFW Scouting Team member listed below)

Name \_\_\_\_\_

Telephone \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State) (Zip)

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Day/Mo./Yr.)

Home Phone No.: ( ) \_\_\_\_\_

Scout Troop Number \_\_\_\_\_

**MUST SUBMIT APPLICATION  
DIRECTLY TO A VFW POST  
IN YOUR COMMUNITY.**

**SPONSORING  
VFW POST**

\_\_\_\_\_  
(Name of Post)

\_\_\_\_\_  
(Post Number)

\_\_\_\_\_  
(Street)

\_\_\_\_\_  
(City) (State) (Zip)

\_\_\_\_\_  
(Post Commander's Name)

**Department Certification**

(Must be completed by Dept VFW National Scouting Team Member or Dept. Commander)

Department: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Signature: \_\_\_\_\_

**Veterans of Foreign Wars of the United States**  
**SCOUT OF THE YEAR**  
**Application Instructions**

THE FOLLOWING INFORMATION SHOULD BE SUBMITTED BY SCOUT OF THE YEAR CANDIDATE:

*Section A – HIGH SCHOOL PARTICIPATION RECORD*

Please submit a resume of your High School Activities (9<sup>th</sup>-12<sup>th</sup>) to include a listing of offices held, honors received and significance of your participation in these activities. *The resume of these activities should be contained on one 8 1/2 X 11 inch page. The screening committee at all levels will only consider the information contained on this one page (one side only).*

*Section B – ENTIRE SCOUTING RECORD*

List your complete scouting record from Cub Scouts on up, to include years of participation, Unit Numbers and Sponsors. Include information on when your Eagle Award, Silver Award, or Quartermaster was received and Palms. Make sure you include any leadership positions held at all levels; list other Scouting activities you have participated in such as Jamborees, Order of the Arrow Conferences, etc...and succinctly describe your Eagle, Venture, or Quartermaster Project. *The resume of these activities should be contained on three 8 1/2 X 11 inch pages. The screening committee at all levels will only consider information on these three pages (front side of each sheet only).*

*Section C – COMMUNITY SERVICE RECORD*

Use one page to list community service and religious organizations you have participated in (excluding high school and scouting) and the activities that you were involved with as a part of these organizations. Note any leadership positions held and any accolades received. *The resume of these activities should be contained on one 8 1/2 X 11 inch page. The screening committee at all levels will only consider the information contained on this one page (one side only).*

*Section D – LETTERS OF RECOMMENDATION*

The screening committee will carefully review the letters submitted. Only five (5) letters will be allowed. One letter each from your school, community, and scout leader must be submitted. Two additional letters are allowed from other individuals within your community who may have a special knowledge of your abilities and/or accomplishments. *The screening committee will only consider five (5) letters at most. (Note: Letters should not exceed 2 pages.)*

- *Please be sure to use only this form when applying. Any other form or format will not be accepted into the competition.*
- *Please follow the procedures and requirements as written, to ensure that your application is reviewed and processed as quickly and accurately as possible. (Note: All typewritten entries must be legible and easily read.)*
- *Do not send completed application directly to VFW National Headquarters; all applications must be submitted to a VFW Post for initial consideration. The VFW Post will then submit to the Department for consideration as the Department winner.*

**AUTHORIZATION**

**SCOUT CERTIFICATION:**

I hereby certify that the foregoing information is accurate and if I am the national winner, I will make myself available to receive the award at a presentation ceremony as designated by the Veterans of Foreign Wars.

**SCOUT SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**SCOUTMASTER OR VENTURE CREW ADVISOR CERTIFICATION:**

**I hereby certify that the above-named Scout is an active member of our unit and the information supplied by the candidate is accurate to the best of my knowledge.**

**SCOUTMASTER OR ADVISOR SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**PARENT'S CONSENT**

I hereby certify that all information on this application is correct. I willingly submit this name for consideration as the Veterans of Foreign Wars of the United States Scout of the Year. If this individual is selected as the national winner, I will ensure that he/she is allowed to attend a presentation ceremony as designed by the Veterans of Foreign Wars.

**FATHER, MOTHER OR GUARDIAN SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_